



## **Important information on the budget for innovative gender equality measures at the University of Bayreuth (as of April 2020)**

The budget for innovative gender equality measures was negotiated within the scope of the internal target agreements between the University Governing Board and the faculties for the implementation of gender equality and has been made available by the University Governing Board since 2018 in addition to the annual prize for the advancement of women. It aims to develop particularly innovative and sustainable projects to promote gender equality. The University Governing Board provides a total of €10,000 per year for the implementation of such activities.

The criteria for approving requests are:

- Relevance for gender equality
- Innovative strength, creativity and originality
- Tailored, demand-oriented and target group-oriented activities
- Sustainability or long-term impact
- Significance and feasibility

Accounting information for grant funds:

- Costs for hospitality cannot be invoiced
- Flat rate for accommodations: €65 (breakfast not included)
- Transfers of funding to a research group's account or invoicing via the Equal Opportunities Department is possible

The final report: How long should the report be? Should I submit it on my own initiative?

- Length: one to two pages (font size: 11)
- Please submit it on your own initiative no later than two months after the end of the activities
- Include the name of the initiator or link to the University (department/ faculty)
- Include the title of the event or activities
- A compact summary of the assessment results concerning effectiveness/ target achievement
- An overview (as a table) of the amount of funding approved for the project and the actual costs incurred
- Absolutely essential: enclose all proof/evidence that the funds were used as an annex.